

ANNUAL PERFORMANCE REPORT FOR THE YEAR 2021

OFFICE OF THE LEADER OF THE HOUSE OF PARLIAMENT

Expenditure Head No.17

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Chapter 01 - Institutional Profile

1.1 Introduction

The **Office of the Leader of the House of Parliament in Sri Lanka** is a Government special spending unit established in the premises of the Parliament of Sri Lanka and Secretary to the Leader of the House of Parliament, a post equivalent to a Secretary of a Cabinet Ministry is the Chief Accounting Officer. This office assists the Hon. Leader of the House of the Parliament in carrying out his duties effectively by planning, coordinating, monitoring and implementing the annual legislative programs of Parliament.

The staff of the Office of the Leader of the House of Parliament works in association with all Government Ministries, Departments and Semi Government Agencies to ensure that the legislative agenda of the Government is achieved

A senior Member of the Government Group appoints as the Leader of the House of Parliament. It is the responsibility of the Leader of the House to take the necessary steps to implement Government Businesses and Legislative Programme of the Government during the Session of Parliament.

In procedural matters, the House of Parliament looks upon the Leader of the House to guide, and it is the responsibility of the Leader of the House to propose appropriate action to be taken in accordance with the Constitution and the Standing Orders of the Parliament. The Leader of the House is always available to advise and assist all Members of the Parliament.

1.2 Vision, Mission, Objectives of the Institution

Vision

"To be the best office of the Leader of the House of the Parliament among Commonwealth Nations."

Mission

"Planning, coordinating, implementing and supervising the legislative programme of the Government with a view to ensuring the approval of legislation by Parliament."

Objectives

- Planning, coordinating, implementing and monitoring the Annual Legislative Programme of the Government.
- Ensure that the Parliament promptly approves Government Business including Bills, Statutes, Proposals, Ordinances and Regulations and Reports, etc. under the Government's Annual Legislature Programme.
- Facilitate the implementation of Government Policies and Programmes.

1.3 Key Functions

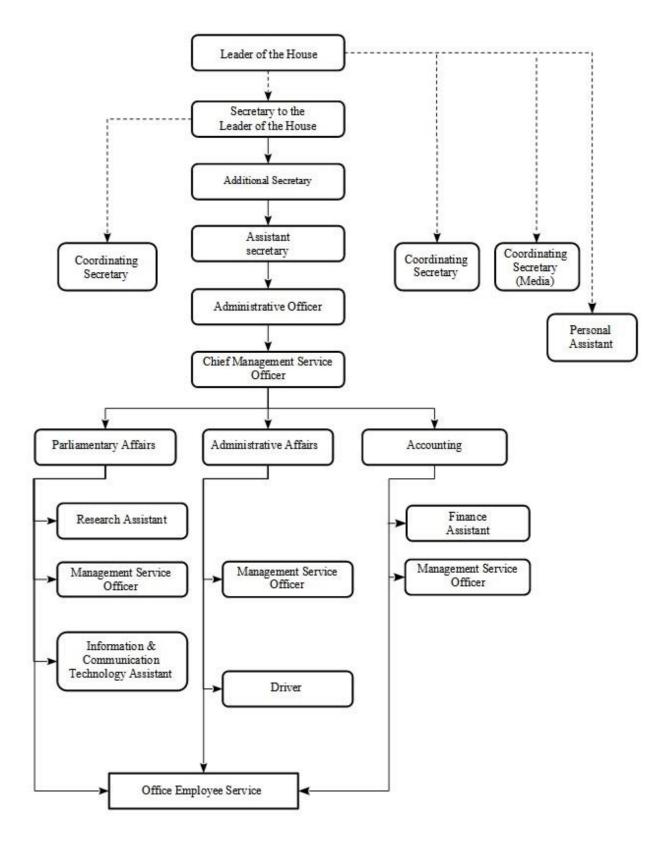
Provide necessary assistance for the implementation of Government Policies and Programs by planning, coordinating, implementing and monitoring the Government's legislative program and to ensure that the Legislature is duly endorsed by legislation, proposals, regulations, rules and regulations and legislation incorporating governmental functions is the primary responsibility of the office of the leader of the House of Parliament.

This office is responsible for ensuring the systematic conduct and efficient transaction of the Government Business in Parliament including the passage of the Annual National Budget / Appropriation Bill (Discussion and Approval), and, in more detail, the main functions of this Office are given below.

- (1) Determine the relative priority to be assigned to various items of Government Business in order to be presented to Parliament. (The agenda of the Parliament shall be in accordance with the priorities set by this Office in the respect of Government Business).
- (2) Preparation of the Government Business programme for each Parliament Sitting week, for the consideration of the Committee on Parliamentary Business.
- (3) prepare the Annual Budget Programme / Time Table for the consideration of the Cabinet of Ministers.
- (4) Ensuring that questions raised by the Hon. Members of Parliament under the Prime Minister's Question Time are referred promptly to the Hon. Prime Minister and questions asked by the Party Leaders under the Standing Order 27(2) & Motions moved by the Hon. Members of Parliament at the Adjournment Time are referred expeditiously to the relevant Ministries for their urgent attention and response.
- (5) Ensure that Government institutions adhere to the accepted Parliamentary Rules and Procedures as stipulated in the Standing Orders of the Parliament and the Constitution, and provide appropriate advice and guidance to public institutions on procedural matters.
- (6) Submission of Annual Performance Reports of Government Ministries, Departments & Annual Reports and Accounts of other Statutory Institutions and Corporations to the Parliament and referring the same to relevant Sectoral Oversight Committees and thereafter to submit those Annual Reports and Accounts along with the motion to the Parliament for approval.
- (7) Submission of Progress Reports forwarded by all Ministries to Parliament at Committee stage of the Annual Budget.
- (8) Nominating / recommending Members of the Government Parliamentary Group to serve in various Select, Consultative & Sectoral Oversight Committees of Parliament, and to represent the Government Parliamentary Group at numerous International Parliamentary Conferences, Seminars, etc.
- (9) periodically suggest appropriate measures to update and streamline existing legislative procedures, practices and methods.
- (10) Assist the Private Members' Bills moved by the Hon. Members of Parliament.
- (11) Advice on parliamentary proceedings.
- (12) Officers of this office shall remain in the official chamber during the sessions of Parliament for the purpose of coordinating and providing necessary information for Hon. Ministers and Hon Members represent the government.

1.4 Organizational Structure

The activities of the Office are mainly performed by the Secretary to the Leader of the House of Parliament, on the instructions of the Leader of the House of Parliament. While the Secretary functions as the Chief Accounting Officer, a staff of 37 including an Additional Secretary supports him.



Chapter 02 – Progress and the Future Outlook

2.1 Performed Major Functions

Overcoming the obstacles due to the COVID 19 pandemic situation happened in year 2021/22 following Bills, Resolutions, Decisions, Regulations, Orders and Agreements, Supplementary Estimates, Advance Accounts, Annual Reports and other Reports relating to Government Business which are essential to uplift the welfare of the public have been submitted to Parliament by this office for approval, in close coordination with the Ministries, Departments and relevant Institutions.

Bills, Rules, Orders and Regulations presented to the parliament during the last few years

	2016	2017	2018	2019	2020	2021
Bills	31	38	42	32	09	30
Rules, Orders and Regulations	153	168	155	176	210	306

2.1.1 Bills

S No.	The Presented Bill	Endorsed Date
Minis	stry of Finance	
1.	9/2021 : Value Added Tax (Amendment)	2021-05-13
2.	10/2021 : Inland Revenue (Amendment)	2021-05-13
3.	11/2021 : Colombo Port City Economic Commission	2021-05-27
4.	12/2021 : Fiscal Management (Responsibility)(Amendment)	2021-06-14
5.	18/2021 : Finance	2021-09-15
6.	19/2021 : Securities and Exchange Commission of Sri Lanka	2021-09-21
7.	26/2021 : APPROPRIATION (AMENDMENT)	2021-11-12
8.	30/2021 : Appropriation	2021-12-10
Minis	stry of Justice	
9.	5/2021 : Penal Code (Amendment)	2021-01-18
10.	6/2021 : Evidence (Amendment)	2021-01-18
11.	7/2021 : Bail (Amendment)	2021-01-18
12.	14/2021 : Code of Criminal Procedure (Amendment)	2021-07-15
13.	15/2021 : Convention Against Torture and Other Cruel, Inhuman or	2021-07-15
	or Punishment (Amendment)	
14.	17/2021 : Coronavirus Disease 2019 (Covid-19)	2021-08-23
	(Temporary Provision)	
15.	24/2021 : Youthful Offenders (Training Schools) (Amendment)	2021-10-26
16.	25/2021 : Penal Code (Amendment)	2021-10-26

Ministry of Labour

17.	1/2021 : Shop and Office Employees	2021-01-18
	(Regulation of Employment and Remuneration) (Amendment)	
18.	2/2021 : Employment of Women, Young Persons and Children	2021-01-18
	(Amendment)	
19.	3/2021 : Minimum Wages (Indian Labour) (Amendment)	2021-01-18
20.	16/2021 : National Minimum Wage of Workers (Amendment)	2021-08-16
21.	23/2021 : Employees' Provident Fund (Amendment)	2021-10-13
22.	28/2021 : Minimum Retirement Age of Workers	2021-11-17
23.	29/2021 : Termination of Employment of Workmen	2021-11-17
	(Special Provisions) (Amendment)	
Minis	stry of Trade	
24.	8/2021 : Intellectual Property (Amendment)	2021-01-18
25.	20/2021 : Consumer Affairs Authority (Amendment)	2021-09-22
Mini	stry of Defence	
26.	27/2021 : Immigrants and Emigrants (Amendment)	2021-11-12
20.	27/2021 · Initiagrands and Emigrands (Amendment)	2021 11 12
Minis	stry of Industries	
2	7. 4/2021 : Factories (Amendment)	2021-01-18
Minis	stry of Land	
2	8. 13/2021 : Sri Lanka Land Development Corporation (Amendment)	2021-06-30
M		
	stry of Energy	2021 10 00
2	9. 21/2021 : Petroleum Resources	2021-10-08
Prime	e Minister	
	0. 22/2021 : Registration of Electors (Amendment)	2021-10-07

2.1.2 Resolutions, Determinations, Rules, Regulations, Orders and Treaties

Parliamentary approval has been obtained for 306 Rules, Resolutions, Determinations, Regulations, Orders and Treaties during 2021.

2.1.3 Supplementary Estimates

Additional allocations made by the Supplementary Support Services and Emergency Responsibility Liability projects have been submitted to Parliament and approved in nine (09) occasions in the year 2021.

2.1.4 To provide an opportunity for the MP's to draw the attention of Parliament to current issues and problems

02 questions at the adjournment time have been newly introduced from year 2021 intensifying the opportunity for Hon. Members to raise their questions on current issues.

According to the above the questions asked in the year 2021

	No of Questions		
Government	21		
Opposition	21		

60 motions on the adjournment time and 58 questions under standing order 27(2), raised on issues of common importance have been directed to relevant ministries and ensured answers for which have been given in the Parliament.

Motions on adjournment time

	No of Motions			
	2020	2021		
Government	33	32		
Opposition		28		

questions under standing order 27(2)

	2020	2021
Questions Raised	34	58
Questions answered	30	52
No of answers are due	04	06

Questions for Oral Answers

840 questions have been raised under questions for oral answers in the 9th Parliament out of which 731 (87%) were answered. However only 52% of the oral questions have been answered in the 8th Parliament.

	2015	2016	2017	2018	2019	2020	2020	2021
			8 th Parl	iament			9 th Parl	iament
No. of Questions for Oral Answers	400	736	1074	1198	891	289	258	582
No. of Questions answered	128	659	657	392	518	51	184	547

For the first time in history of Parliament, 3 special days have been allocated to clear the backlog of questions for oral answers as per the intervention of Hon. Leader of the House. Accordingly 50 questions were raised on 05.04.2021, 40 questions were raised on 04.10.2021 and 50 questions were raised on 08.11.2021

2.1.5 Annual Reports and Other Reports

During the year 2021, Four Hundred and Fifty Eight (458) Annual Reports, Performance Reports and other reports forwarded by various Government Departments and Statutory Institutions have been tabled in Parliament, coordinated by this Office.

	2020	2021
Annual Performance Reports	137	172
Annual Reports	109	264
Other Reports	3	22
Total	249	458

2.1.6 Contribution for Conducting Committees in Parliament

Active functioning of Parliamentary committees and consultative committees uplift the Democratic procedure and it also provide an opportunity for the MP's to contribute for ministerial matters.

This office has submitted nominations of MP's of the Government group for 16 parliamentary committees and 32 Ministerial consultative committees

	Number of meetings held		
	2020 2021		
Ministerial consultative committees	28	72	
Committee on Public Accounts		27	
Committee on Public Enterprises		34	
Committee on Public Finance		30	

It is also noted that a special Consultative Committee has been appointed as per the initiative of the Hon Leader of the House in order to oversee public intuitions which are not under purview of any ministry and it will further formalize parliamentary oversight on those institutions. A select committee also has been established under the chairmanship of Hon Leader of the House in order to identify amendments to the Elections, Electoral Structure and making necessary amendments to relevant rules and regulations.

Further, another select Committee of Parliament has been appointed to look into and report to Parliament its recommendations to ensure gender equity and equality with special emphasis on looking into gender based discriminations and violations of women's rights in Sri Lanka.

2.1.6 Votes of Condolence

Votes of Condolence in respect of the under-mentioned late Members of Parliament have been moved by the Hon. Leader of the House of Parliament during the year under review;

Year 2021

- 1. Hon. K.P. Silva
- 2. Hon. Kapil Aberathna
- 3. Hon. Surangani Ellawala
- 4. Hon. W.J.M. Lokubandara

2.1.7 Government Official's Box Duty

Officers of this Office were deployed at the Officials Box for the purpose of coordinating and providing of information necessary for the Hon. Ministers and Government members on sitting Days.

Harsha Wijewardana Secretary to the Leader of the House of Parliament Chief Accounting Officer Office of the Leader of the House of Parliament Parliament of Sri Lanka

3. Statement of Financial Performance for the period ended 31st December 2021

3.1 Statement of Financial Performance

ACA -F

Statement of Financial Performance for the period ended 31st December 2021

Budget 2021		Note	Actu	Actual		
Rs.		Tione	2021 Rs.	Restated 2020 Rs.		
_	Revenue Receipts		_	_		
	Income Tax	1	-	_	1	
_	Taxes on Domestic Goods & Services	2	_	-	ACA-1	
-	Taxes on International Trade	3	-	-	-	
-	Non Tax Revenue & Others	4	-	-		
-	Total Revenue Receipts (A)		-	-		
	Non Revenue Receipts		-	-		
62,710,000	Treasury Imprests		62,198,000	49,603,000		
-	Deposits		595,106		ACA-4	
1,200,000	Advance Accounts		1,684,397	1,928,299	ACA-5	
	Other Main Ledger Receipts		-	-	-	
63,910,000	Total Non Revenue Receipts (B)		64,477,503	51,717,909		
(2.010.000	Total Revenue Receipts & Non Revenue		(1.177.50)	51 717 000		
63,910,000	Receipts $C = (A)+(B)$		64,477,503	51,717,909	-	
	Remittance to the Treasury (D)		5,058			
	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)		64,472,445	51,717,909	_	
	Less: Expenditure					
	Recurrent Expenditure			-	1	
46,207,500	Wages, Salaries & Other Employment Benefits	5	46,197,103	38,938,482		
9,906,000	Other Goods & Services	6	9,900,642	7,822,971	ACA-2(ii)	
386,500	Subsidies, Grants and Transfers	7	385,649	248,673		
-	Interest Payments	8	-	-		
-,	Other Recurrent Expenditure	9	-	-]	
56,500,000	Total Recurrent Expenditure (F)		56,483,394	47,010,126		
	Capital Expenditure					
	Rehabilitation & Improvement of Capital				1	
950,000	Assets	10	903,567	264,911		
2,560,000	Acquisition of Capital Assets	11	2,556,822	1,230,963		
-	Capital Transfers	12	-	-	ACA-2(ii)	
-	Acquisition of Financial Assets	13	-	-		
500,000	Capacity Building	14	263,500	107,100		
-	Other Capital Expenditure	15	-	- 100	J	
4,010,000	Total Capital Expenditure (G)		3,723,889	1,602,974		
	Deposit Payments		595,106	186,610	ACA-4	
2,200,000	Advance Payments		2,202,384	2,200,180		
2,200,000	Other Main Ledger Payments		2,202,301	2,200,100		
	Total Main Ledger Expenditure (H)		2,797,490	2,386,790		
	Total Expenditure I = (F+G+H)		63,004,773	50,999,890		
/	Balance as at 31st December J = (E-I)		1,467,672	718,019		
2						
	Balance as per the Imprest Reconciliation					
	Statement		1,467,672	715,974	2	
	Imprest Balance as at 31st December		1 4(2 (2)		ACA-3	
			1,467,672	718,019		

3.3 Statement of Financial Position as at 31st December 2021

		Actual		
	Note	2021	2020	
		Rs	Rs	
Non Financial Assets				
Property, Plant & Equipment	ACA-6	38,366,496	33,648,204	
Financial Assets				
Advance Accounts	ACA-5/5(a)	5,354,235	4,836,248	
Cash & Cash Equivalents	ACA-3	-	2,045	
Total Assets		43,720,731	38,486,497	
Net Assets / Equity				
Net Worth to Treasury		5,354,235	4,836,248	
Property, Plant & Equipment Reserve		38,366,496	33,648,204	
Rent and Work Advance Reserve	ACA-5(b)			
Current Liabilities				
Deposits Accounts	ACA-4	-		
Unsettled Imprest Balance	ACA-3	-	2,045	
Total Liabilities		43,720,731	38,486,497	

Statement of Financial Position As at 31st December 2021

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from 01 to 33 and Notes to accounts presented in pages from 34 to 45 form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

Chief Accounting Officer Name : Designation : Date : 25:02.2022

Harsha Wijewardana Secretary to the Leader of the House Parliament of Sri Lanka Sri Jayewardenepura Kotte Accounting Officer Name : Designation : Date : 25.02.2022

Harsha Wijewardana Secretary to the Leader of the House Parliament of Sri Lanka Sri Jayewardenepura Kotte

Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance) Name : Date : 04.2022

B.N. Pathiratne Additional Secretary Office of the Leader of the House of Parliament Parliament of Sri Lanka Sri Jayewardenepura Kotte

3.4 Statement of Cash Flows for the period ended 31st December 2021

ACA-C

Restated

2020

Actual

2021

Statement of Cash Flows for the Period ended 31st December 2021

	2021 Rs.	2020 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	•	
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	-	-
Imprest Received	62,198,000	49,603,000
Recoveries from Advance		
Deposit Received	595,106	
Total Cash generated from Operations (A)	62,793,106	49,603,000
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	56,107,644	46,771,168
Subsidies & Transfer Payments	385,649	248,673
Expenditure incurred on behalf of Other Heads		
Imprest Settlement to Treasury	5,058	2,045
Advance Payments	1,975,760	978,140
Deposit Payments	595,106	
Total Cash disbursed for Operations (B)	59,069,217	48,000,026
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	3,723,889	1,602,974
Cash Flows from Investing Activities		
Interest	-	-
Dividends	•	•
Divestiture Proceeds & Sale of Physical Assets	-	
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of Other		
Investment	3,723,889	1,602,974
Total Cash disbursed for Investing Activities (E)	3,723,889	1,602,974
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(3,723,889)	(1,602,974)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	-	- -
Cash Flows from Fianacing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	
Less - Cash disbursed for:		
Repayment of Local Borrowings		-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	_	_
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)		_
		-
Net Movement in Cash $(K) = (G) + (J)$		

Net Movement in Cash (K) = (G) + (J) Opening Cash Balance as at 01st January Closing Cash Balance as at 31st December

3.5 Notes to the Financial Statements

1. Reporting Period

The reporting period for these financial statements is the period from 1st January to 31st December 31, 2021.

2. Basis of measurement

Financial statements are prepared on historical cost, and the historical cost of certain assets is improved to the revalued value. Unless otherwise specified, account preparation is done on an improved cash basis.

Financial Statements are presented in Sri Lanka Rupees to the nearest Rupee.

3. Recognizing revenue

Transfer and non-exchange income are recognized in cash receivables during the accounting period, regardless of their taxable period.

4. Identify and measure property, plant and equipment.

When the assets of the company are assured of future economic benefits related to the asset and the assets can be reliably measured, those assets are recognized as property, plant and equipment.

The property, plant and equipment are identified at cost and the value revalued when the cost model is not applicable.

5. Property, plant and equipment reserve

This reserve account is the corresponding account of property, plant and equipment.

6. Cash and cash equivalents

The currency and cash equivalents are comprised of local currency notes and coins as of December 31, 2021.

3.6 Performance of the Revenue Collection

Rs. ,000

		Revenue	Estimate	Collected Revenue	
Revenue Code	Description of the Revenue Code	Original	Final	Amount (Rs.)	as a % of Final Revenue Estimate
	Not Relevant				

3.7 Performance of the Utilization of Allocation

Rs. ,000

	Allocation			Allocation
Type of Allocation			Actual Expenditure	Utilization as a % of Final
	Original	Final		Allocation
Recurrent	56,100	56,500	56,483	99.9%
Capital	2,950	4,010	3,723	92.8%

3.8 In terms of F.R.208 grant of allocations for expenditure to this Department /District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

ь.	Allocation Received from Which	Purpose of the Allocation	Alloc	ation	Actual	Allocation Utilization as a % of Final Allocation
Ministry/		try/	Original	Final	Expenditure	
	Not Relevant					

3.9 Performance of the Reporting of Non-Financial Assets

	L O			Rs	. ,000
Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2021	Balance as per financial Position Report as at 31.12.2021	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	Not Relevant			
9152	Machinery and Equipment	38,366	38,366		100%
9153	Land	Not Relevant			
9154	Intangible Assets	Not Relevant			
9155	Biological Assets	Not Relevant			
9160	Work in Progress	Not Relevant			
9180	Lease Assets	Not Relevant			

3.10 Auditor General's Report

Please refer annex 01.

Chapter 04 – Performance indicators

	Specific Indicators	Actual output as a percentage (%) of the expected output			
		100%- 90%	75%-89%	50%- 74%	
1.	Submission of bills approved by the Sectoral Oversight Committees to Parliamentary approval.	100%			
2.	Submission of Gazette Notifications, approved by the Sectoral Oversight Committee, to Parliamentary approval.	100%			

4.1 Performance indicators of the Institute (Based on the Action Plan)

Chapter 05 – Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified respective Sustainable Developments Goals

The work of the Government of the House of Parliament shall be carried out by the Leader of the House of the Legislature for the policies adopted by the Government to be implemented and implemented by all Ministries, Departments and other institutions in order to achieve the Sustainable Development Goals.

Accordingly, all the Sustainable Development Goals will contribute indirectly to achieving the goals.

Chapter 06 – Human Resource Profile

6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies /
			(Excess)
Senior	03	03	-
Tertiary	04	04	-
Secondary	12	12	-
Primary	21	20	01

6.2 Briefly state how the shortage or excess in human resources has been affected to the performance of the institute

Vacancies could not be filled due to restrictions on new recruitments as per Management Services Circulars 01/2020 and 02/2020.

6.3 Human Resource Development

Name of	Name ofNo. ofDuration ofTotal Inv(Rs. ')			Nature of the	Output/		
the Programme	staff trained	the Programme	Local	Foreign	Programme (Abroad/	Knowledge Gained	
Tiogramme	tranica	Tiogramme	Local	Toreign	Local)	Guined	
						Practice of	
Course of						discipline to be	
Discipline						maintained by a	
and		2021.12.13				public servant	
Etiquette for	19	to	161.5		Local	in the	
Drivers and		2021.12.21				performance of	
OES						duties inside	
			1				and outside the
						office	
						Knowledge of	
						starting,	
Maintaining		2021.12.23				updating,	
personal	13	to	110.5		Local	maintaining	
files		2021.12.24				and closing	
						personal files	
						and related files	

Chapter 07– Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non- compliance in future
1	ThefollowingFinancialstatements/accountshavebeensubmitted on due date			
1.1	Annual financial statements	Compiled		
1.2	Advance to public officers account	Compiled		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	-		
1.4	Stores Advance Accounts	-		
1.5	Special Advance Accounts	-		
1.6	Others	-		
2	Maintenance of books and registers (FR445)			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Compiled		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Compiled		
2.3	Register of Audit queries has been maintained and update	Compiled		
2.4	Register of Internal Audit reports has been maintained and update	Compiled		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Compiled		
2.6	Register for cheques and money orders has been maintained and update	Compiled		
2.7	Inventory register has been maintained and update	Compiled		
2.8	Stocks Register has been maintained and update	Compiled		
2.9	Register of Losses has been maintained and update	Compiled		
2.10	Commitment Register has been maintained and update	Compiled		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Compiled		

3	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Compiled		
3.2	The delegation of financial authority has been communicated within the institute	Compiled		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Compiled		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Not Compiled	There is no accountant in the approved cadre.	
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Compiled		
4.2	The annual procurement plan has been prepared	Compiled		
4.3	The annual Internal Audit plan has been prepared	Compiled		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Compiled		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Compiled		
5	Audit queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Compiled		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	-		
6.2	All the internal audit reports has been replied within one month	-		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub- section 40(4) of the National Audit Act No. 19 of 2018	-		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	-		

7	Audit and Management Committee	
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	-
8	Asset Management	
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Compiled
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Compiled
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Compiled
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Compiled
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Compiled
9	Vehicle Management	
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Compiled
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Compiled
9.3	The vehicle logbooks had been maintained and updated	Compiled
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Compiled
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Compiled
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Compiled

10	Management of Bank Accounts		
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Compiled	
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Compiled	
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Compiled	
11	Utilization of Provisions		
11.1	The provisions allocated had been spent without exceeding the limit	Compiled	
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Compiled	
12	Advances to Public Officers Account		
12.1	The limits had been complied with	Compiled	
12.2	A time analysis had been carried out on the loans in arrears	Compiled	
12.3	The loan balances in arrears for over one year had been settled	Compiled	
13	General Deposit Account		
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Compiled	
13.2	The control register for general deposits had been updated and maintained	-	
14	Imprest Account		
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Compiled	
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Compiled	
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Compiled	
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Compiled	
15	Revenue Account		
15.1	The refunds from the revenue had been made in terms of the regulations	Compiled	

15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Compiled
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Compiled
16	Human Resource Management	
16.1	The staff had been paid within the approved cadre	
16.2	All members of the staff have been issued a duty list in writing	Compiled
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Compiled
17	Provision of information to the public	
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Compiled
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Compiled
17.3	Bi-Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Compiled
18	Implementing citizens charter	
18.1	A Citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Compiled
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Compiled
19	Preparation of the Human Resource Plan	
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Compiled

19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Compiled
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Compiled
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Compiled
20	Responses Audit Paras	
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Compiled

End of Report



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ලේකම් (පුධාන ගණන් දීමේ නිලධාරී), පාර්ලිමේන්තුවේ සභානායක කාර්යාලය.

පාර්ලිමේන්තුවේ සභානායක කාර්යාලයේ 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූලා පුකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය පුකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

යථෝක්ත වාර්තාව හා මූලාා පුකාශනයේ භාෂානුයෙන් වූ මූල් පිටපත් මේ සමහ එවා ඇත.



එම්. සෝමතිලක නියෝජ්ප විගණකාධිපති නියෝජා විගණකාධිපත්තික **විගණන කාර්යාලය** විගණකාධිපති වෙනුවට.

පිටපත - අධාාක්ෂ ජනරාල්, රාජාා ගිණුම් දෙපාර්තමේන්තුව.

+94 11 2 88 72 23

www.naosl.gov.lk

ag@auditorgeneral.gov.lk



ජාතික විගණන කාර්යාලය

தேசிய கணக்காய்வு அலுவலகம் NATIONAL AUDIT OFFICE



මගේ අංකය எனது இல. My No. ලේකම් (පුධාන ගණන් දීමේ නිලධාරී),

පාර්ලිමේන්තුවේ සභානායක කාර්යාලය.

මබේ අංකය உழது இல. Your No. 2022 οτά 26 ξα βατά ματό βατό βατο βατό βατο βατο βατο βατο βατο βατο βατο β

පාර්ලිමේන්තුවේ සභානායක කාර්යාලයේ 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වු මූලා පුකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය පුකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව.

1. මූලාා පුකාශන

1.1 මතය

පාර්ලිමේන්තුවේ සභානායක කාර්යාලයේ 2021 දෙසැම්බර් 31 දිනට මූලා තත්ත්වය පිළිබඳ පුකාශය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූලා කාර්යසාධන පුකාශය හා මුදල් පුවාහ පුකාශවලින් සමන්විත 2021 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූලා පුකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමහ සංයෝජිතව කියවිය යුතු ශී ලංකා පුජාතාන්තික සමාජවාදී ජනරජයේ ආණ්ඩුකුම වාවස්ථාවේ 154(1) වාවස්ථාවේ ඇතුළත් විධිවිධාන පුකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය පුකාරව පාර්ලිමේන්තුවේ සභානායක කර්යාලය වෙත ඉදිරිපත් කරනු ලබන මෙම මූලා පුකාශන පිළිබදව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ.

ශී ලංකා පුජාතාන්තික සමාජවාදී ජනරජයේ ආණ්ඩුකුම වාාවස්ථාවේ 154(6) වාාවස්ථාව සමහ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය පුකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති චාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.

இல. 306/72, பொல்தூவ வீதி, பத்தரமுல்லை, இலங்கை.

+94 11 2 88 72 23

No. 306/72, Polduwa Road, Battaramulla, Sri Lanka.

ag@auditorgeneral.gov.lk

මූලා පුකාශනවලින් 2021 දෙසැම්බර් 31 දිනට පාර්ලිමේන්තුවේ සභානායක කාර්යාලයේ මූලා තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා මූලා කාර්යසාධනය හා මුදල් පුවාහ පුකාශය පොදුවේ පිළිගත් ගිණුම්කරණ මුලධර්මවලට අනුකූලව සතා හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

1.2 මතය සඳහා පදනම

ශී ලංකා විගණන පුමිතිවලට (ශී.ලං.වි.පු) අනුකූලව මා විගණනය සිදු කරන ලදී. මෙම විගණන පුමිති යටතේ වූ මාගේ වගකීම, මෙම වාර්තාවේ මූලා පුකාශන විගණනය සම්බන්ධයෙන් විගණකගේ වගකීම යන කොටසේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි පුමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

1.3 මූලාා පුකාශන සම්බන්ධයෙන් පුධාන ගණන්දීමේ නිලධාරීගේ වගකිම

පොදුවේ පිළිගත් ගිණුමකරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පතතේ 38 වගන්තියේ සදහන් විධිවිධානවලට අනුකූලව සතාා හා සාධාරණ තත්ත්වයක් පිළිඹිබු කෙරෙන පරිදි මූලාා පුකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි පුමාණාත්මක සාවදා පුකාශනයන්ගෙන් තොරව මූලාා පුකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශාවන අභාන්තර පාලනය තීරණය කිරීම පුධාන ගණන්දීමේ නිලධාරීගේ වගකීම වේ. 2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය පුකාරව පාර්ලිමේන්තුවේ සභානායක කාර්යාලය විසින් වාර්ෂික හා කාලීන මූලාා පුකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(ඇ) උප වගන්තිය පුකාරව පාර්ලිමේන්තුවේ සභානායක කාර්යාලයේ මූලාා පාලනය සඳහා සඵලදායි අභාාන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට පුධාන ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායිත්වය පිළිබඳව කලින් කල සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායි ලෙස කරගෙන යාමට අවශාා වෙනස්කම් සිදු කරනු ලැබිය යුතුය.



1.4 මූලා පුකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූලා පුකාශන, වංචා හා වැරදි හේතුවෙත් ඇතිවන පුමාණාත්මක සාවදා පුකාශයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදිම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශී ලංකා විගණන පුමිති පුකාරව විගණනය සිදු කිරීමේදී එය සැම විටම පුමාණාත්මක සාවදා පුකාශයන් අතාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා පුමාණාත්මක සාවදා පුකාශනයන් ඇති විය හැකි අතර, එහි පුමාණාත්මක භාවය මෙම මුලා පුකාශන පදනම් කර ගනිමින් පරිශිලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රදා පවතී.

ශී ලංකා විගණන පුමිති පුකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව කියා කරන ලදී. මා විසින් තවදුරටත්,

- පුකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූලා පුකාශනවල ඇති විය හැකි පුමාණාත්මක සාවදා පුකාශයන් ඇතිවීමේ අවදානම හදුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝවිතව උචිත විගණන පරිපාටි සැලැසුම කර කියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන පුමාණාත්මක සාවදා පුකාශයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම පුබල වන්නේ ඒවා දුස්සන්ධානයෙන්, වාහජ ලේඛන සැකසීමෙන්, වෙතනාන්විත මහහැරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභාන්තර පාලනයන් මහ හැරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභාන්තර පාලනයේ සඵලදායිත්වය පිළිබඳව මතයක් පුකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභාාන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී. .
- හෙළිදරව් කිරීම් ඇතුළත් මූලාා පුකාශනවල වා හය සහ අන්තර්ගතය සඳහා පාදක වු ගනුදෙනු
 හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූලාා පුකාශනවල ඇතුළත් බව ඇගයීම.
- මූලාා ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගනය සඳහා පාදක ව්‍ර ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූලා ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරිම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, පුධාන අභාාන්තර පාලන දූර්වලතා හා අනෙකුත් කරුණු පිළිබදව පුධාන ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.5 වෙනත් නෛතික අවශානා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6 (1) (ඈ) වගන්තිය පුකාරව පහත සඳහන් කරුණු මා පුකාශ කරමි.

- (අ) මූලා පුකාශන ඉකුත් වර්ෂය සමහ අනුරූප වන බව,
- (ආ) ඉකුත් වර්ෂයට අදාළ මුලා පුකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.
- 2. මූලා සමාලෝචනය
- 2.1 වියදම් කළමනාකරණය
- 2.1.1 ඇස්තමෙන්තු පිළියෙල කිරීම

මුදල් රෙගුලාසි 50 ට අනුව නිවැරදිව කක්සේරු කර වාර්ෂික වියදම ඇස්තමේන්තු පිළියෙල කළ යුතු අතර මුදල් රෙගුලාසි 127(5) පුකාරව, දෙපාර්තමේන්තුවේ ඇස්තමේන්තුවල පුතිපාදිත මුදල හා වියදම අතර ඇති සැලැකිය යුතු වෙනස්වීම් දැඩි ලෙස පරීක්ෂණයට භාජනය කල යුතු වුවද, 17-01-01-2102 වැය විෂයය සඳහා රු.1,500,000 ක මූලික වියදම ඇස්තමේන්තුව, වර්ෂය අවසානයේදී රු.2,560,000 ක් ලෙස රු.1,060,000 කින් එනම, සියයට 70 කින් වැඩි කර ගෙන තිබුණි.

2.1.2 පුතිපාදන ඌන උපයෝජනය

පුධාන ගණත්දීමේ නිලධාරීන් විසින් මුදල් රෙගුලාසි 50 පුකාරව නිවැරදිව ඇස්තමේන්තු පිළියෙළ කළ යුතු වුවද, වියදම් පරීක්ෂාවේ දී 17-01-2401 වැය විෂයය යටතේ ශුද්ධ පුතිපාදනය රු.500,000 ක් වූ අතර වියදම රු.263,500 ක් වූයෙන් රු.236,500 ක ඉතිරිවීමක් එනම්, සියයට 47 ක ඉතිරිවීමක් විය.



2.2 බැරකම්වලට එළඹීම

මුලා පුකාශනවල සටහන (iii) යටතේ ඇති බැරකම් අගය, භාණ්ඩාගාරය විසින් නිකුත් කර තිබුණු බැඳීම් හා බැරකම් පිළිබඳ පුකාශය සමහ සැසඳී තිබිය යුතු අතර එලෙස වාර්තා නොකළ කිසිදු බැඳීමක් හෝ බැරකමක් පෙර වර්ෂයේ වියදමක් ලෙස 2022 වර්ෂයේ දී නිරවුල් නොකළ යුතු වුවද, භාණඩාගාරය විසින් නිකුත් කරනු ලබන බැඳීම් හා බැරකම් පුකාශයේ දක්වා නොතිබුණු එකතුව රු.96,102 ක බැරකම් 2022 වර්ෂයේදී නිරවුල් කර තිබුණි.

3. මෙහෙයුම් සමාලෝචනය

- 3.1 සැලසුම් කිරීම
- 3.1.1 පුසම්පාදන සැලැස්ම

2020 අගෝස්තු 28 දිනැති රාජාා මුදල් වකුලේඛ අංක 2/2020 දරන මුදල් අමාතාහංශ චකුලේඛයේ 04 ජේදයට අනුව සමාලෝචිත වර්ෂයේ වාර්ෂික පුසම්පාදන සැලැස්ම ඊට පෙර වර්ෂයේ දෙසැම්බර් 10 දිනට පෙර සකස් කර ඒ සඳහා පුධාන ගණන් දීමේ නිලධාරියාගේ අනුමැතිය ලබාගෙන එහි පිටපතක් විගණකාධිපති වෙත යොමු කල යුතු වුවද, ඒ අනුව කටයුතු කර නොතිබුණි.

පිඩාඩා එම්.සෝමතිලක හ නියෝජාා විගණකාධිපති

එම්. සෝමතිලක නියෝජය වගණකාධිපති ජාතික වගණන කාර්යාලය

විගණකාධිපති වෙනුවට.