

11. Annexure 02 (applies to 1.2)

Gazette notification of orders/ rules/ directives/ regulations

Name of the Act.....

The person authorized to make orders/ rules/ directives/ regulations as per the Act -.....

* Place ✓ symbol in the cages in front as applicable

As mentioned in the Act,

Approval

- A. With no specific time frame for approval (.....)
- B. Approval to be obtained within a specific period of time after presentation (.....)
- C. To be presented to Parliament within a specific period of time after gazette publication (.....)
- D. To be gazetted within a specific period of time after Parliamentary approval (.....)

Gazette No.	Date	Duration to be approved

- 1. **Cabinet Memorandum** (.....)
- 2. **Cabinet Decision) 02 copies(** (.....)
 - Gazette notification title mentioned in it (.....)
 - Gazette notification number mentioned (.....)
- 3. **Proposal)03 copies(** (.....)
 -)According to the format in the guideline(*
 - The gazette notification is in compliance (.....)
- 4. **Covering letter with signature of the Cabinet Minister** (.....)
 - Gazette notification title mentioned in it (.....)
 - Gazette notification number mentioned (.....)
 - Mentions that it will be submitted for approval. (.....)
 - Letter of Appointment when the Acting Minister signs (.....)
- 5. **350 copies of the gazette notification** (.....)
- 6. **Background reports**
 - Sinhala 135-(.....) Tamil 35-(.....) English 35-(.....)
 - Date of late submission.....

Tabling

- E. With no specific period of time for tabling (.....)
- F. With a specific period of time for tabling (.....)

Gazette No.	Date

- 1. **Cabinet Memorandum** (.....)
- 2. **Cabinet Decision) 02 copies(** (.....)
 - Gazette notification title mentioned in it (.....)
 - Gazette notification number mentioned (.....)
- 3. **Covering letter with signature of the Cabinet Minister** (.....)
 - Gazette notification title mentioned in it (.....)
 - Gazette notification number mentioned (.....)
 - Mentions submitted for tabling (.....)
 - Letter of Appointment when the Acting Minister signs (.....)
- 4. **275 copies of the gazette notification** (.....)

Signature of the officer :.....
 *Name of the officer :

*Designation :

Date :

*Contact TP Nos :

(*Marked areas must be completed.)